

DEPARTMENT OF LABOR AND EMPLOYMENT  
PROFESSIONAL REGULATION COMMISSION  
Cordillera Administrative Region (Baguio)

Pine Lake View Building, No. 09 Otek Street corner Benjamin R. Salvosa Drive, Rizal Monument, 2600 Baguio City, Philippines

**ANNUAL PROCUREMENT PLAN FOR 2020 - NON-CSE (SUPPLEMENTAL)**

| Code<br>(PAP)                   | Procurement<br>Program/Project                            | PMO/<br>End-User                             | Is this an<br>Early<br>Procurement<br>Activity?<br>(Yes/No) | Mode of Procurement     | Schedule for Each Procurement Activity |                                |                           |                           | Source of<br>Funds | Estimated Budget (PhP) |            |    | Remarks<br><br>(brief description of Program/Activity/Project)  |
|---------------------------------|---|--|---|-------------------------|--|--------------------------------|---------------------------|---------------------------|--------------------|------------------------|------------|----|---|
|                                 |   |  |   |                         | Advertisement/<br>Posting of<br>IB/REI | Submission/Op<br>ening of Bids | Notice of<br>Award        | Contract<br>Signing       |                    | Total                  | MOOE       | CO |   |
| I. REGIONAL OFFICE PROCUREMENT  |   |  |   |                         |  |                                |                           |                           |                    |                        |            |    |   |
| A.I.a.1,<br>A.III.a,<br>A.III.b | Appliances, Utensils and Other<br>Supplies                | GASS, Licensure<br>and Regulation<br>Program | No  | Shopping                | Within second<br>semester              | Within second<br>semester      | Within second<br>semester | Within second<br>semester | GoP                | 161,508.36             | 161,508.36 | -  | Cleaning, cooking and guest room appliances,<br>kitchenwares and equipment, refrigerator and<br>television sets   |
| A.I.a.1                         | Appliances, Utensils and Other<br>Supplies                | GASS   | No  | NP-53.2 Emergency Cases | Sep 2020                               | Sep 2020                       | Sep 2020                  | Sep 2020                  | GoP                | 80,398.00              | 80,398.00  | -  | Hand dryers for employees and public use  |
| A.I.a.1,<br>A.III.a,<br>A.III.b | Arts and Crafts Equipment and<br>Accessories and Supplies | GASS, Licensure<br>and Regulation<br>Program | No  | Shopping                | Within second<br>semester              | Within second<br>semester      | Within second<br>semester | Within second<br>semester | GoP                | 77,167.24              | 77,167.24  | -  | Ball pens, plants and planting materials, and other<br>supplies not available from DBM-PS                         |
| A.I.a.1,<br>A.III.a             | Bed clothes, Linens and<br>Towels                         | GASS, Licensure<br>Program                   | No  | Shopping                | Within last<br>quarter                 | Within last<br>quarter         | Within last<br>quarter    | Within last<br>quarter    | GoP                | 93,996.00              | 93,996.00  | -  | Bed sheets, blankets, pillow cases, sleeping bag,<br>towels etc. for Confidential Printing Room and Guest<br>Room |
| A.I.a.1,<br>A.III.a,<br>A.III.b | Cleaning Equipment and<br>Supplies                        | GASS, Licensure<br>and Regulation<br>Program | No  | Shopping                | Within second<br>semester              | Within second<br>semester      | Within second<br>semester | Within second<br>semester | GoP                | 419,380.97             | 419,380.97 | -  | Various cleaning and equipment supplies not available<br>from DBM-PS  |
| A.I.a.1,<br>A.III.a             | Cleaning Equipment and<br>Supplies                        | Licensure Division                           | No  | NP-53.2 Emergency Cases | Sep 2020                               | Sep 2020                       | Sep 2020                  | Sep 2020                  | GoP                | 31,997.50              | 31,997.50  | -  | Knapsack spray, UVC sterilization box, etc as part of<br>the continuous COVID risk management                     |
| A.I.a.1                         | Color Compounds And<br>Dispersions                        | GASS   | No  | Shopping                | Within last<br>quarter                 | Within last<br>quarter         | Within last<br>quarter    | Within last<br>quarter    | GoP                | 2,704.72               | 2,704.72   | -  | Colored permanent marker ink, self-inking stamp inks,<br>etc.   |
| A.I.a.1,<br>A.III.a,<br>A.III.b | Consumer Electronics                                      | GASS, Licensure<br>and Regulation<br>Program | No  | Shopping                | Within second<br>semester              | Within second<br>semester      | Within second<br>semester | Within second<br>semester | GoP                | 84,314.00              | 84,314.00  | -  | Cellphone, camera and digital voice recorders   |
| A.I.a.1                         | Medicine Kit  | GASS   | No  | NP-53.2 Emergency Cases | Sep 2020                               | Sep 2020                       | Sep 2020                  | Sep 2020                  | GoP                | 10,500.00              | 10,500.00  | -  | Medical and emergency kit supplies and equipment  |
| A.I.a.1                         | Electrical Equipment And<br>Components And Supplies       | GASS   | No  | Shopping                | Within second<br>semester              | Within second<br>semester      | Within second<br>semester | Within second<br>semester | GoP                | 68,036.41              | 68,036.41  | -  | Various electrical and cabling supplies, components<br>and equipment not available from DBM-PS                    |
| A.I.a.1                         | Electrical Equipment And<br>Components And Supplies       | GASS   | No  | NP-53.2 Emergency Cases | Sep 2020                               | Sep 2020                       | Sep 2020                  | Sep 2020                  | GoP                | 23,796.50              | 23,796.50  | -  | Anti-dengue lamps, etc.   |

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### ANNUAL PROCUREMENT PLAN FOR 2020 - NON-CSE (SUPPLEMENTAL)

| Code (PAP)                | Procurement Program/Project        | PMO/End-User                           | Is this an Early Procurement Activity? (Yes/No) | Mode of Procurement                       | Schedule for Each Procurement Activity |                            |                        |                        | Source of Funds | Estimated Budget (PhP) |            |    | Remarks (brief description of Program/Activity/Project)  |
|---------------------------|------------------------------------|--|---|---|--|----------------------------|------------------------|------------------------|-----------------|------------------------|------------|----|--|
|                           |                                    |  |   |   | Advertisement/Posting of IB/REI        | Submission/Opening of Bids | Notice of Award        | Contract Signing       |                 | Total                  | MOOE       | CO |  |
| A.I.a.1                   | Events Management                  | GASS                                   | No  | NP-53.9 - Small Value Procurement         | Within second semester                 | Within second semester     | N/A                    | Within second semester | GoP             | 396,653.75             | 396,653.75 | -  | Supplies, materials, equipment, venue, food and etc incidental to the conduct of Regional Fitness Program, Regional Year-end Assessment Program and Planning Conference, Catering services, etc. |
| A.I.a.1                   | Events Management                  | GASS                                   | No  | NP-53.5 Agency-to-Agency                  | Within second semester                 | Within second semester     | Within second semester | Within second semester | GoP             |                        |            |    |  |
| A.I.a.1                   | Events Management                  | GASS                                   | No  | NP-53.10 Lease of Real Property and Venue | Within second semester                 | Within second semester     | Within second semester | Within second semester | GoP             |                        |            |    |  |
| A.I.a.1                   | Films                              | GASS                                   | No  | Shopping                                  | Within second semester                 | Within second semester     | Within second semester | Within second semester | GoP             | 5,744.95               | 5,744.95   | -  | Acetate, laminating films, etc.  |
| A.I.a.1                   | Fire Fighting Equipment            | GASS                                   | No  | Shopping                                  | Within last quarter                    | Within last quarter        | Within last quarter    | Within last quarter    | GoP             | 120,000.00             | 120,000.00 | -  | Fire extinguishers, equipment, etc.  |
| A.I.a.1, A.III.b          | Fixtures                           | GASS, Licensure Program                | No  | Shopping                                  | Within second semester                 | Within second semester     | Within second semester | Within second semester | GoP             | 19,624.11              | 19,624.11  | -  | Bidet, display racks, etc  |
| A.I.a.1, A.III.b          | Fixtures                           | GASS, Licensure Program                | No  | NP-53.9 - Small Value Procurement         | Within second semester                 | Within second semester     | Within second semester | Within second semester | GoP             | 238,687.50             | 238,687.50 | -  | Blinds, etc.   |
| A.I.a.1, A.III.a, A.III.b | Fixtures                           | GASS, Licensure and Regulation Program | No  | NP-53.2 Emergency Cases                   | Sep 2020                               | Sep 2020                   | Sep 2020               | Sep 2020               | GoP             | 150,823.99             | 150,823.99 | -  | Acrylic barriers for transaction counters and tables, hand soap and sanitizer dispensers, etc.   |
| A.I.a.1, A.III.a, A.III.b | Furniture and Furnishings          | GASS, Licensure and Regulation Program | No  | Shopping                                  | Within second semester                 | Within second semester     | Within second semester | Within second semester | GoP             | 483,700.00             | 483,700.00 | -  | Chairs, sofa and tables; Dish racks, display, steel filing cabinets and mobile pedestals; Pillows, etc   |
| A.I.a.1, A.III.a          | Furniture and Furnishings          | GASS, Licensure Program                | No  | NP-53.2 Emergency Cases                   | Sep 2020                               | Sep 2020                   | Sep 2020               | Sep 2020               | GoP             | 50,500.00              | 50,500.00  | -  | Panel partitions, dividers, etc.   |
| A.I.a.1                   | Hardware and Construction Supplies | GASS                                   | No  | Shopping                                  | Within second semester                 | Within second semester     | Within second semester | Within second semester | GoP             | 53,922.91              | 53,922.91  | -  | Various hardware and construction supplies not available from DBM-PS   |



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|---------------------------|--|--|---|-----------------------------------|--|----------------------------|------------------------|------------------------|-----------------|------------------------|------------|----|---|
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| A.I.a.1, A.III.a, A.III.b | Heating and Ventilation and Air Circulation  | GASS, Licensure and Regulation Program | No  | Shopping                          | Within second semester                 | Within second semester     | Within second semester | Within second semester | GoP             | 68,440.00              | 68,440.00  | -  | Electric fans (wall, ceiling, exhaust), etc.  |
| A.I.a.1, A.III.a, A.III.b | Heating and Ventilation and Air Circulation  | GASS, Licensure and Regulation Program | No  | NP-53.2 Emergency Cases           | Sep 2020                               | Sep 2020                   | Sep 2020               | Sep 2020               | GoP             |                        |            |    | High efficiency ventilators, etc.   |
| A.I.a.1, A.III.a, A.III.b | Information and Communication Technology (ICT) Equipment and Devices and Accessories | GASS, Licensure and Regulation Program | No  | Shopping                          | Within second semester                 | Within second semester     | Within second semester | Within second semester | GoP             | 394,998.00             | 394,998.00 | -  | CCTV camera, DVR; Crimping tool and other internet/connectivity-related supplies and equipment; Earphones and webcams; Sound and public address system; Keyboards, etc. |
|                           |  |  |   | NP-53.2 Emergency Cases           | Sep 2020                               | Sep 2020                   | Sep 2020               | Sep 2020               | GoP             |                        |            |    |   |
| A.I.a.1                   | Manufacturing Components and Supplies  | GASS                                   | No  | Shopping                          | Within second semester                 | Within second semester     | Within second semester | Within second semester | GoP             | 5,778.77               | 5,778.77   | -  | Tapes for floor directional signages, staple wire for bulk stapling, etc.   |
| A.I.a.1                   | Medical supplies and Equipment   | GASS                                   | No  | Shopping                          | Within the year                        | Within the year            | Within the year        | Within the year        | GoP             | 639.75                 | 639.75     | -  | Weighing scale, etc.  |
| A.I.a.1, A.III.a, A.III.b | Office Equipment and Accessories and Supplies  | GASS, Licensure and Regulation Program | No  | Shopping                          | Within the year                        | Within the year            | Within the year        | Within the year        | GoP             | 312,272.12             | 312,272.12 | -  | Various office supplies, materials and equipment - printing, scanning, dating and stamping machines, writing and other supplies   |
| A.I.a.1                   | Pesticides or Pest Repellents  | GASS                                   | No  | Shopping                          | Within the year                        | Within the year            | Within the year        | Within the year        | GoP             | 63,262.50              | 63,262.50  | -  | Heater device with anti-dengue strips; Insecticide sprays, etc.   |
| A.I.a.1, A.III.a, A.III.b | Printer or Facsimile or Photocopier Supplies   | GASS, Licensure and Regulation Program | No  | Shopping                          | Within the year                        | Within the year            | Within the year        | Within the year        | GoP             | 374,348.00             | 374,348.00 | -  | Toners, drums, inks and other printing supplies   |
| A.I.a.1                   | Printing Services  | GASS                                   | No  | NP-53.9 - Small Value Procurement | Within second semester                 | Within second semester     | Within second semester | Within second semester | GoP             | 24,529.80              | 24,529.80  | -  | Posters, tarpaulins, signages, and other supplies   |
| A.I.a.1                   | Repair and Maintenance - Furniture and Fixture                                       | GASS                                   | No  | NP-53.9 - Small Value Procurement | Within second semester                 | Within second semester     | Within second semester | Within second semester | GoP             | 1,000.00               | 1,000.00   | -  | Repair and Maintenance - Furniture and Fixture  |
| A.I.a.1                   | Repair and Maintenance - Machinery and Equipment                                     | GASS                                   | No  | Direct Contracting                | Within second semester                 | Within second semester     | Within second semester | Within second semester | GoP             | 170,000.00             | 170,000.00 | -  | Repair and Maintenance - Machinery and Equipment  |
| A.I.a.1                   | Repair and Maintenance - Semi-expendable ICT Equipment                               | GASS                                   | No  | NP-53.9 - Small Value Procurement | Within second semester                 | Within second semester     | Within second semester | Within second semester | GoP             | 24,847.50              | 24,847.50  | -  | Repair and Maintenance - Semi-expendable ICT Equipment  |



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| A.I.a.1                   | Safety and Occupational Products | GASS                                   | No  | NP-53.9 - Small Value Procurement         | Within second semester                 | Within second semester     | Within second semester | Within second semester | GoP             | 2,582,652.00           | 2,582,652.00  | -  | Various PPEs and other safety supplies in compliance with risk management; For office and exam use.  |
|                           |                                  |  |   | NP-53.2 Emergency Cases                   | Within second semester                 | Within second semester     | Within second semester | Within second semester | GoP             |                        |               |    |  |
| A.I.a.1                   | Services                         | GASS                                   | No  | Direct Contracting                        | Within second semester                 | Within second semester     | Within second semester | Within second semester | GoP             | 5,391,530.23           | 5,391,530.23  | -  | Generator services, swab testing, courier, notarization, labor and other related services  |
| A.I.a.1, A.III.a, A.III.b | Solvents                         | GASS, Licensure and Regulation Program | No  | Shopping                                  | Within second semester                 | Within second semester     | Within second semester | Within second semester | GoP             | 86,973.00              | 86,973.00     | -  | Alcohol and hand sanitizer supplies  |
| A.I.a.1, A.III.a, A.III.b | Solvents                         | GASS, Licensure and Regulation Program | No  | NP-53.2 Emergency Cases                   | Within second semester                 | Within second semester     | Within second semester | Within second semester | GoP             |                        |               |    |  |
| A.I.a.1                   | Sports Equipment                 | GASS                                   | No  | Shopping                                  | Within second semester                 | Within second semester     | Within second semester | Within second semester | GoP             | 20,000.00              | 20,000.00     | -  | Various sports equipment and supplies  |
| A.I.a.1                   | Training Expenses                | GASS                                   | No  | Shopping                                  | Within second semester                 | Within second semester     | Within second semester | Within second semester | GoP             | 308,750.00             | 308,750.00    | -  | Various training materials and equipment, food, venue and other related expenses   |
| A.I.a.1                   | Training Expenses                | GASS                                   | No  | NP-53.5 Agency-to-Agency                  | Within second semester                 | Within second semester     | Within second semester | Within second semester | GoP             |                        |               |    |  |
| A.I.a.1                   | Training Expenses                | GASS                                   | No  | NP-53.10 Lease of Real Property and Venue | Within second semester                 | Within second semester     | Within second semester | Within second semester | GoP             |                        |               |    |  |
| A.I.a.1                   | Training Expenses                | GASS                                   | No  | NP-53.9 - Small Value Procurement         | Within second semester                 | Within second semester     | Within second semester | Within second semester | GoP             |                        |               |    |  |
| A.I.a.1                   | Transportation Services          | GASS                                   | No  | NP-53.2 Emergency Cases                   | Within second semester                 | Within second semester     | Within second semester | Within second semester | GoP             | 521,400.00             | 521,400.00    | -  | Transportation services for all PRC staff to be fetched and ferried from office to home and vice versa, to reduce exposure to infection of the workforce |
| GRAND TOTAL               |                                  |  |   |   |  |                            |                        |                        |                 | 12,924,878.58          | 12,924,878.58 | -  |  |

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|            |                             |               |   |                     | Advertisement/ Posting of IB/REI       | Submission/Opening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE | CO |   |

Prepared by:  
RBAC SECRETARIAT

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IVY D. GAYON

JASON ROMMEL L. LOPEZ

PHILIP JAY B. PAY-OEN

MARY JANE L. TALLIAD

Members

Funds Availability Certified by:

JOVY CHRISTIE T. ANONGOS

Accountant III

LHEO MAR M. KISIM

Administrative Officer V

Recommending Approval:

REGIONAL BIDS AND AWARDS COMMITTEE

JEFFREY P. REMIENDO

Member

CHARITO A. MARQUEZ

Member

ATTY. HANNAH B. PAYENG

Member

WAYNE B. CRISPIN

Vice Chairman

ATTY. CRESENTE B. LUMEREZ, JR.

Chairman

Approved by:

HEAD OF THE PROCURING ENTITY

JUANITA L. DOMOGEN

Officer-in-Charge